



SACHI A. HAMAI
EXECUTIVE OFFICER

COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

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MEMBERS OF THE BOARD

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DON KNABE

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August 31, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

9

August 31, 2010

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EXECUTIVE OFFICER

CONFLICT OF INTEREST AND DISCLOSURE CODE (ALL DISTRICTS) (3-VOTES)

SUBJECT

ADOPTION OF CONFLICT OF INTEREST AND DISCLOSURE CODES

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the Conflict of Interest and Disclosure Codes for the San Fernando Valley Council of Governments (SFVCOG); and the San Gabriel Unified School District to be effective the day following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommendations are necessary in order to comply with the provisions of the Political Reform Act of 1974. In accordance with the Act, the Board of Supervisors must approve a Conflict of Interest and Disclosure Code for each local government agency for which the Board of Supervisors is the code reviewing body.

Pursuant to Government Code Section 87300, every agency must adopt and promulgate a Conflict of Interest and Disclosure Code that, as the code reviewing body for Los Angeles County, the Board of Supervisors must approve before the code can then take effect. In addition, pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when such amendments are necessitated by changed circumstances.

Implementation of Strategic Plan Goals

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

FISCAL IMPACT/FINANCING

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which designated employees are required to disclose financial interests at a level appropriate to their decision-making authority. These employees make or participate in the making of decisions that may have a foreseeable material effect on a financial interest. Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget, revenues, and expenditures.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below, pursuant to Government Code Section 87300.

NEW AGENCY:

(San Fernando Valley Council of Governments (SFVCOG))

- This Agency has adopted by reference Regulation 18730 (2 California Code of Regulations, Section 18730) as it's Conflict of Interest Code and have adopted the County's Model Disclosure Categories.
- The Agency has designated the following positions as code filers: Board Representative; Alternate Board Representative; Executive Director; Treasurer; Legal Advisor; and Consultant.

SUBSTANTIVE CHANGES:

(San Gabriel Unified School District)

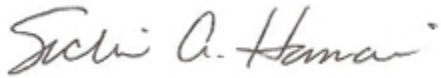
- Modifies the Incorporation Page to reflect those positions that will file directly with the Board Executive Office.
- Adds one (1) new disclosure category to Exhibit "A", which captures Charter School Entities.
- Renumbers and modifies an existing disclosure category.
- Changes the title of one (1) position.

- Adds Assistant Superintendent, Human Resources; Director II, Student Support Services; Director II, Special Projects & Assessments; Director II, Student Achievement/BTSA; Principals; Director of Technology; Director of Maintenance & Operations; Coordinator, Special Education; Charter School Board Member; and Charter School Entity, Others to the code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 and will require the individuals designated in each agency's code to disclose appropriate economic interests in their Statements of Economic Interests.

Respectfully submitted,



SACHI A. HAMAI
Executive Officer, Board of Supervisors

SAH:DG:kw

Enclosures

c: Chief Executive Officer
County Counsel

Conflict of Interest Code
of the

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS (SFVCOG)

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations § 18730) by
Reference

The Political Reform Act (California Government Code § 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations § 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Exhibits designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Secretary of the Council, or his or her designee. The Council shall make and retain a copy of all statements filed by its Board Representatives, Alternate Board Representatives, and Executive Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The Council shall retain the originals of statements for all other Designated Positions named in the Council's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Cal. Gov. Code § 81008).

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS (SFVCOG)

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

SAN FERNANDO VALLEY COUNCIL OF GOVERNMENTS (SFVCOG)

EXHIBIT "B"

Designated Positions

Disclosure Categories

Board Representative	1, 2, 3
Alternate Board Representative	1, 2, 3
Executive Director	1, 2, 3
Treasurer	2, 3
Legal Advisor	1, 2, 3
Consultant	5

EFFECTIVE:

Conflict of Interest Code
of the

SAN GABRIEL UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,
Section 18730 by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and the Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

SAN GABRIEL UNIFIED SCHOOL DISTRICT

LIST OF REPORTING CATEGORIES

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of Designated Positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall be subjected to the level of disclosure as determined by the Superintendent of San Gabriel Unified School District or designee.

Persons in this category are those individuals who perform under a charter school agreement the duties of any position similar to that of any Designated Position on San Gabriel Unified School District's Conflict of Interest Code and shall be required to file Statements of Economic Interests.

In addition, other individuals who, under a charter agreement, participate in decisions by providing information, advice, recommendations to his or her charter school(s) which could affect financial interests shall be required to file Statements of Economic Interests. The level of disclosure shall be as determined by the Superintendent or designee.

SAN GABRIEL UNIFIED SCHOOL DISTRICT
LIST OF REPORTING CATEGORIES (CONT'D)

CATEGORY 6

Persons in this category who perform under contract, including consultant contracts, the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, other individuals who, under contract, participate in decisions by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be determined by the Superintendent or designee.

SAN GABRIEL UNIFIED SCHOOL DISTRICT

DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board Members	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent, Business Services	1, 4
Assistant Superintendent, Educational Services	4
Assistant Superintendent, Human Resources	2, 3
Director II, Student Support Services	2, 3
Director II, Special Projects & Assessments	4
Director II, Student Achievement/BTSA	4
Principals	4
Director of Technology	4
Director of Maintenance & Operations	1, 4
Director, Food Services	4
Director, Purchasing	4
Coordinator, Special Education	2, 3
Charter School Board Member ^①	1, 2, 3
Charter School Entity, Others ^①	5
Consultant	6

^①Charter School(s): Options for Youth Charter School

EFFECTIVE: